

**Board of Ethics
Village of Mamaroneck
Minutes of the Meeting
March 15, 2018**

In attendance: Deborah Chapin, Mark Ettenger, Charles Mitchell, Michael Newgaard and Mary Vozza

The meeting was called to order at 7:10. A motion to appoint Mark Ettenger as Chair and Deborah Chapin as Secretary for one year was made by Mr. Mitchell and seconded by Ms. Vozza. The motion passed unanimously.

Mr. Ettenger made note of the fact that the Board is required to review the Disclosure Forms submitted to the Village by certain officers, board members and employees. Last year, the Board of Ethics made recommendations to the Mayor and Board of Trustees regarding the roster of persons who should be required to submit Disclosure Forms, but the Village Board has not responded to date. It was agreed that the recommendations would be sent at this time to the Clerk Treasurer, with a copy to the Village Manager.

Upon motion by Mr. Mitchell, seconded by Ms. Vozza, and unanimously approved, the Board convened in Executive Session to review the Disclosure Forms submitted to date. It was agreed that Mr. Ettenger would contact Sally Roberts, the Deputy Clerk of the Village, to follow up on obtaining missing and incomplete Disclosure Forms, to be reviewed at the next meeting of the Board.

There was a discussion about a potential appearance of a conflict of interest by a member of a land use board and the appropriate manner in which to make an initial inquiry to obtain further information.

Upon motion by Mr. Mitchell, seconded by Ms. Chapin, the Executive Session of the Board was adjourned.

Upon motion by Mr. Mitchell, seconded by Mr. Ettenger, the meeting was adjourned at 8:05.